



claremont
PRESBYTERIAN
CHURCH

ANNUAL REPORT

2021

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Pastor

For the Pastor's page in our Annual Report last year, I summarized the challenges we had faced during 2020 and the courage and creativity that had emerged among us to meet those challenges. I ended with hopeful words about how, in 2021, our congregation would focus on the challenges and opportunities of being the church in "the post pandemic world."

Well. The post pandemic world did not arrive in 2021. The year began with great optimism as COVID-19 vaccines were rolled out for the general public, but new variants, anti-vax resistance, and ever widening polarization regarding public health policy turned 2021 into a year of wild swings between progress, setbacks, grief, anger, and frustration. We experienced all of those in our life together as a congregation.

Still, through it all, God's love was steadfast. We trusted and relied upon that unfailing love and mercy as we responded to each new swing. Through the roller coaster year that was 2021, we:

- Supported our neighbors at Mountain View Elementary School as they returned to in-person instruction in April.
- Celebrated Easter with an outdoor worship service with Emmanuel Presbyterian.
- Began hybrid worship in June with people worshipping both in person and remotely.
- Installed new live streaming equipment in the Sanctuary to support hybrid worship and other events.
- Marveled at our all volunteer "stream team" and their commitment to learning new technology and keeping our congregation connected in worship.
- Helped Mission Partners welcome Afghani Refugees arriving in our community.
- Offered in person and online Labyrinth walks, retreats, and bible studies.
- Conducted our second online Alternative Christmas Market which raised over \$18,000 for our local and global mission partners.

I won't end this with any speculation about the "post pandemic world". We may not get there, even in 2022. What I do know is that our congregation is called to help its members, friends, and our community live with the courage and compassion of Christ as we face what lies ahead, whatever that might be.

*I believe that I shall see the goodness of the Lord
in the land of the living.*

*Wait for the Lord;
be strong, and let your heart take courage;
wait for the Lord! -Psalm 31*

Pastor Karen Sapio

Associate Pastor for Outreach

Closing the year 2021 seemed like a scene out of a dramatic cinematic adventure. The type that is framed by the main character telling the story of what happened throughout that period of their life. Then at the end of the film the camera closes in on the diary the main character kept and from which they were telling the story. The viewer, us, was so captivated by all that occurred that when we saw the author's hands close the diary and the credits begin to roll we were altogether elated, exhausted, and even inspired.

Entering my third year at CPC offered many opportunities to try out new ways to provide ministry and spiritual formation to our children & families, our youth, and our adults. A great deal of time spent in conversation and meeting with the Children's Center Commission, Evangelism and Nurture Commission, Adult Education Team, the Education & Leadership Commission, and the Contemplative Ministries Team focused on moving forward in ministry and mission all during a pandemic and new way of being present in the community.

Here are some of the ways mission and ministry were offered:

- Consistent online activities for children, youth, and adults
- Daily Evening Prayer on Facebook
- Monthly Family Outings during the Fall months
- All Church Campout in Big Bear
- Staycation Bible School for children
- CPC youth gatherings online
- Tapestry Summer Mission Week (in-person) and the Fall Retreat (online)
- The Children's Center met pre-COVID enrollment and completed a renewal application for accreditation
- Resuming Chapel with the Children's Center children

Our congregation has rallied the community around continuing creative ways to support Uncommon Good and Inland Valley Hope Partners. Our partnership with Mountain View Elementary grows even stronger with church members serving as volunteer crossing guards, CPC hosting Lemonade Wednesdays (including a Vaccine Clinic), and much more in the works. One way we are seeing outreach blossom is with the lead team and formation of the Village Dinner Church. When launching in 2022 this new worship experience includes in its vision Uncommon Good, Mountain View Elementary, the Children's Center, and the community inviting those seeking a new way to worship to gather together.

I was even able to step into new roles myself:

- Taking on new responsibilities while Pastor Karen was out on Sabbatical during the summer
- Completing a graduate certificate program at Pittsburgh Theological Seminary
- Moderating the Emmanuel Presbyterian Hispanic congregation's Session

This next year, although fraught with protocols, testing, and quarantine timelines, looks to be just as exciting and blessed as we lean into a future that embraces new and creative ways to engage our community and make this community of faith even more accessible to all. Here's to holding fast to Joy in 2022!

In Christ,
+Pastor Brian

Congregational Care Coordinator

This past year, as Congregational Care Coordinator, I have sought to engage myself in support to the CPC pastoral staff and the community of CPC in caring, connecting ways of love, seeking to offer the compassion of Christ, when and where I can.

I assist CPC Pastors with extending compassionate care. Pastor Karen and I meet weekly. During this time of COVID, we worked together to coordinate visitations, and calls, depending on the stages of covid and allowed “socialization.”

In 2021, there were several memorial services. Several of our memorial services were for loved ones who had died the previous year, but because of covid restrictions, the memorial services were held in 2021. The CPC Deacons provide reception services, when possible. I reach out to the families and offer care and compassion.

I work closely with the CPC Board of Deacons, and primarily with the Deacon Moderator, functioning as a liaison to the CPC staff. I seek to support and to encourage the deacons in the work that they do, on behalf of CPC. Part of this is supporting and continuing the cultivation of involvement with outreach to Community organizations, such as IVHP and Uncommon Good. Additionally, under the leadership of Pastor Brian Gaeta-Symonds, the Deacons also partner with Mountain View Elementary School providing school supply drives, and, for the first time this year, we partnered for a food drive for IVHP together.

During the past year, connection and extending compassion and caring for needs has certainly been creative, due to the restrictions in place for safe contact, due to covid. Therefore, in-person visits were shared when appropriate, and limited. Otherwise, notes, emails, texts, and calls were extended for connection and care.

During the summer, while our pastor, Karen Sapio, was on sabbatical, I was invited to do a week of morning prayer. On one of those days, it was my honor, to do morning prayer with Ruth Auld, reading poems written by her husband, Reverend William Auld.

When possible, I delighted in visiting with folks.

One of the opportunities that I have as Congregational Care Coordinator, is to coordinate the donations for the weekly worship flowers in the chancel, at the base of the cross, as well as occasionally in the narthex. This is such a lovely ministry of care. I enjoy speaking with the individuals who are donating worship flowers in memory of someone, or in honor of a loved one, or in celebration of a special event. All are “matters of the heart.” Additionally, all of us at worship, either in person or through live stream, have the blessing of enjoying the beauty of these lovely flowers. Delivery of the worship flowers is shared together with the Deacons. It also gives us the opportunity to visit folks and to share joy and cheer, and to let them know that the pastors, the CPC deacons, the CPC community, and Congregational Care, are all remembering them, thinking of them and lifting them in prayer.

This past year in 2021, the deacons, volunteers, and I safely delivered “contact-free” and according to protocol, 109 Easter lilies and 99 Christmas poinsettias. Thanks to the generosity of CPC members and friends, joy and cheer were delivered to the doors, safely, to the homebound, the isolated, the ill, and the bereaved.

Prayer lists are updated and maintained for all of our CPC Communication vehicles: the weekly newsletter, The Latest, Sunday worship bulletins and the monthly communicator.

Additionally, as Congregational Care Coordinator, I participate monthly in worship leadership.

From time to time, congregational care takes on new and creative opportunities to share connection and care.

One of those opportunities presented itself in 2021, with the delivery of advent wreaths to the homebound, and isolated just before the beginning of Advent. Such unexpected, delightful visits presented themselves!

In 2021, Pastors Karen and Brian invited me to consider pursuing a certificate course of study, to support and to

enrich my Congregational Care ministry position at CPC. In September 2021, I began a seven-month master's level class, offered through New Theological Seminary of the West, entitled "Spirituality and Aging." In March of 2022, I will be presenting my final project. The goal is that this project will be sustainable and will enrich the lives of members of our CPC community, either in a group, or on a one-on-one basis. That is yet to unfold.

It is our prayer, that in 2022, we will continue to extend creative vehicles of care, compassion and CPC community connection. I hope that in-person visitation and time together will be more available.

I seek to "follow the star," to listen, and to see how the Holy Spirit further guides our Congregational Care ministry and spirituality at CPC this next year, in 2022.

Submitted with the grace, joy, love and peace of Christ,
Delight Slotemaker de Bruine

Bookkeeper January 1, 2021 - December 31, 2021

Budgeted Activities	CPC - Church		CPC - Children's Center	
Income:				
Pledges & Other Offerings	541,894.80			
PPP (Payroll Protection Prog) Grant	80,949.00		127,521.00	
Bequests/Gifts	39,155.00			
Other Income	24,656.41		852,320.49	
Total Income	\$686,655.21		\$979,841.49	
Expense:				
Mission & Per Capita	51,356.00			
Pastoral Services	215,050.81			
Worship & Music	5,370.49			
Education	6,625.26			
Evangelism & Nurture	2,269.98			
Stewardship	242.27			
Church & Society	0.00			
Unbudgeted (to CPCC)	28,445.00			
Administration	59,606.19			
Operations	103,369.52			
Personnel	179,754.68			
Children's Center			943,580.63	
Total Expense:	\$652,090.20		\$943,580.63	
Net Income:	\$34,565.01		\$36,260.86	
Special Offerings				
	Jan 01, 21	Receipts	Expenditures	Dec 31, 21
3652 Alternative Christmas	3,607.45	18,462.50	18,417.50	3,652.45
3654 Christmas Joy Offering	1,778.00	1,050.00	1,878.00	950.00
3656 55th Anniversary	483.31	0.00	0.00	483.31
3660 One Great Hour	0.00	3,314.60	3,314.60	0.00
3662 Peace Offering	-20.00	915.00	371.25	223.75
3664 Pentecost Offering	0.00	1,290.00	1,490.00	-200.00
3666 Souper Bowl	0.00	1,000.00	1,000.00	0.00
3672 Disaster	50.00	0.00	0.00	50.00
3674 Fairplex Kids	0.00	3,715.00	3,715.00	0.00
Total Special Offerings	\$5,898.76	\$29,747.10	\$30,186.35	\$5,159.51
Scholarship Funds				
	Jan 01, 21	Receipts	Expenditures	Dec 31, 21
3752 Brownlee Intern Fund	1673.39	120.30	0.00	1,793.69
3754 Clark Service Award	636.30	34.11	0.00	670.41
3756 Lacy Church Camps	159.68	0.00	0.00	159.68
3758 Lee Youth Church Camp	235.43	0.00	0.00	235.43
3760 Loper College Fund	1377.62	207.02	0.00	1,584.64
3762 Stoddard Music Intern	310.98	25.14	0.00	336.12
Total Scholarship Funds	\$4,393.40	\$386.57	\$0.00	\$4,779.97
Memorials/Special Funds				
	Jan 01, 21	Receipts	Expenditures	Dec 31, 21
3700 Memorials-Variou	2431.06	6,000.00	1,312.91	7,118.15

Total Memorials		\$2,431.06	\$6,000.00	\$1,312.91	\$7,118.15
Designated Funds		Jan 01, 21	Receipts	Expenditures	Dec 31, 21
3128	CPCC Scholarship Fund	\$0.00	\$3,750.00	\$1,423.00	\$2,327.00
Mission Interpretation					
3151	Emerging Ministries				
3151A	Support of Syrian Refugees	1,876.95	7,164.00	7655.01	1,385.94
3151B	Jazz Vespers	3,340.73	0.00	0	3,340.73
3151C	Celtic Spirituality	50.00	0.00	0.00	50.00
3151D	Radical Evangelism	2,944.29	318.00	1,211.42	2,050.87
3151	Emerging Ministries - Other	64,804.22	0.00	3,763.78	61,040.44
3154	Community Meal	0.00	0.00	0.00	0.00
3152	Living Waters	489.00	6,311.00	4,906.44	1,893.56
3156	Men's or Easter Breakfast	37.90	0.00	0.00	37.90
3158	Quasi Endowment Mission	2,990.35	527.87	0.00	3,518.22
3159	Faith M. Jones World Mission	-7,395.75	12,472.41	5,721.10	-644.44
3150	Mission Interpretation - Other	50.00	0.00	0.00	50.00
Total Mission Interpretation		\$69,187.69	\$26,793.28	\$23,257.75	\$72,723.22
Pastoral					
302	Book Sales	-25.29	125.00	0.00	99.71
3204	Smale Distinguish Visitor	-3,489.55	5,389.55	1,900.00	0.00
3208	Workshops	112.19	0.00	0.00	112.19
3210	Special Projects	-1,581.14	0.00	0.00	-1,581.14
3212	Congregational Care	0.00	400.00	66.13	333.87
Total Pastoral		-\$4,983.79	\$5,914.55	\$1,966.13	-\$1,035.37
Worship & Music					
3252	Children's Music	1,924.68	0.00	0.00	1,924.68
3254	Choir Fund	3,955.24	0.00	189.00	3,766.24
3255	Choir Music Replacement Fund	0.00	11,580.00	0.00	11,580.00
3256	Choir Social Fund	290.43	0.00	0.00	290.43
3258	Flowers	-169.10	5,677.50	4,715.46	792.94
3260	Piano - Organ Restoration Fund	8,163.47	200.00	0.00	8,363.47
3262	Hymnals	-263.16	0.00	0.00	-263.16
3264	Technology Adv - Online Ministry	0.00	52,414.00	52,868.60	-454.60
3265	Sanctuary - Audio Sound Sys Upg	0.00	10,000.00	10,000.00	0.00
Total Worship & Music		\$13,901.56	\$79,871.50	\$67,773.06	\$26,000.00
Education & Leadership					
3301	Christian Memorial Youth Fund	0.00	10,000.00	0.00	10,000.00
3302	Adult Education Fund	-159.78	0.00	527.39	-687.17
3303	Adult Educ/Book Payments	66.74	0.00	0.00	66.74
3306	Advent Workshop	33.84	0.00	104.91	-71.07
3310	Childrens Ministry	1,063.66	144.12	707.11	500.67
3312	Park - Youth Ministry	329.07	0.00	150.00	179.07
3314	Pentecost - E&L to disburse	506.60	796.00	1,102.60	200.00
3316	PITS/Summer Camps	-25.00	0.00	0.00	-25.00
3318	Family Ministry	1,105.16	0.00	0.00	1,105.16
3320	Children or Youth	858.20	0.00	300.00	558.20
3322	PYG & PYGlet Outings	469.01	0.00	0.00	469.01
3326	6th Grade Retreat/Quakes Game	-133.00	0.00	0.00	-133.00

3328	Vacation Bible School	145.75	240.00	146.60	239.15
3330	Work Project	250.00	0.00	0.00	250.00
Total Education & Leadership		\$4,510.25	\$11,180.12	\$3,038.61	\$12,651.76
Evangelism & Nurture		Jan 01, 21	Receipts	Expenditures	Dec 31, 21
3351	Lemonade Wednesda	0.00	320.00	369.26	-49.26
3352	Christmas Breakfast/Lenten Lunch	-6.32	124.30	0.00	117.98
3353	CCC - Coffee/Donuts	0.00	0.00	50.97	-50.97
3354	Family Camp	-1,057.06	470.00	628.12	-1,215.18
3356	Firm Believers	419.95	0.00	0.00	419.95
3358	Golf Tournament	65.88	0.00	0.00	65.88
3360	Name Badges	-205.60	0.00	0.00	-205.60
3362	Older Adults	40.89	0.00	0.00	40.89
3364	Misc	7.25	0.00	0.00	7.25
3366	Pres. Performing Arts Committee	3,524.82	0.00	600.00	2,924.82
3350	Evang & Nurture - Other	-200.00	0.00	0.00	-200.00
Total Evangelism & Nurture		\$2,589.81	\$914.30	\$1,648.35	\$1,855.76
Stewardship					
3400	Stewardship	173.17	0.00	0.00	173.17
Total Stewardship		\$173.17	\$0.00	\$0.00	\$173.17
Church & Society					
3452	Church & Society Fund	-382.00	0.00	0.00	-382.00
3454	Peace	753.00	0.00	0.00	753.00
Total Church & Society		\$371.00	\$0.00	\$0.00	\$371.00
Operations					
3502	Memorial Garden Donations	-963.71	1,000.00	350.00	-313.71
3504	Property Loss Insurance Claim	49.45	0.00	0.00	49.45
3506	Property Maintenance	8,577.49	40,281.68	39,454.66	9,404.51
3508	Capital Campaign / Property Ren	-18,692.94	0.00	7,950.38	-26,643.32
3510	Temporary Funds	16.32	0.00	0.00	16.32
3512	Wedding Fund	-150.00	0.00	0.00	-150.00
Total Operations		-\$11,163.39	\$41,281.68	\$47,755.04	-\$17,636.75
Deacons					
3552	Adopt A Family	827.17	1,860.00	2,100.00	587.17
3554	Adopt A School	940.68	1,235.00	940.68	1,235.00
3555	Bag-It Sunday	405.55	0.00	0.00	405.55
3556	Deacons Offerings	3,697.33	9,296.00	7,389.28	5,604.05
3558	Deacons Receptions	1,882.10	0.00	379.49	1,502.61
3550	Deacons - Other	20.00	0.00	0.00	20.00
3562	Pastors Discretionary Fund	500.00	1,615.02	2,169.01	-53.99
3560	Bergman Fund	911.66	0.00	0.00	911.66
Total Deacons		\$9,184.49	\$14,006.02	\$12,978.46	\$10,212.05
Women					
3602	Peruvian Blankets	0.00	0.00	0.00	0.00
3604	Women's Retreat	568.57	0.00	0.00	568.57
3606	Presbyterian Women	608.74	300.00	0.00	908.74
Total Women		\$1,177.31	\$300.00	\$0.00	\$1,477.31

Total Designated Funds		\$84,948.10	\$180,261.45	\$158,417.40	\$109,119.15
Children's Center Designated Funds		Jan 01, 21	Receipts	Expenditures	Dec 31, 21
3053	Fundraising - (Was Equip & Educ)	20,420.64	1,690.00	2,582.65	19,527.99
3055	Interest	732.38	0.00	0.00	732.38
Total Children's Center		\$21,153.02	\$1,690.00	\$2,582.65	\$20,260.37

Special Offerings		Jan 01, 21	Receipts	Expenditures	Dec 31, 21
3652	Alternative Christmas	3,607.45	18,462.50	18,417.50	3,652.45
3654	Christmas Joy Offering	1,778.00	1,050.00	1,878.00	950.00
3656	55th Anniversary	483.31	0.00	0.00	483.31
3660	One Great Hour	0.00	3,314.60	3,314.60	0.00
3662	Peace Offering	-20.00	915.00	371.25	223.75
3664	Pentecost Offering	0.00	1,290.00	1,490.00	-200.00
3666	Souper Bowl	0.00	1,000.00	1,000.00	0.00
3672	Disaster	50.00	0.00	0.00	50.00
3674	Fairplex Kids	0.00	3,715.00	3,715.00	0.00
Total Special Offerings		5,898.76	29,747.10	30,186.35	5,159.51

Claremont Presbyterian Children's Center Committee

Claremont Presbyterian Children's Center had another year full of highs and lows due to the continued challenges from the Covid-19 pandemic as well as NAEYC Accreditation renewal preparations and visits. Financially, the Children's Center was able to stay afloat due to the PPP grant, but still faced challenging financial decisions throughout the year. Fortunately, we ended the year in the positive, however. The Children's Center Committee along with the assistance of Session have found and are continuing to find ways to adapt to the many changes and obstacles we are facing everyday as the result of the pandemic.

The center continued to maintain precautions for the sake of the staff, children, and greater community affected by the Covid-19 pandemic to fulfill the needs of the community. The center maintained limited staff and students and implementation of health and safety protocols in accordance with Licensing and the Los Angeles Department of Public Health. The CPCC Director, Sacha Lord met with Licensing at the start of the pandemic and has had continued communication with both Licensing and the Department of Public Health services to provide a safe and healthy environment for children and staff by following all current health guidelines.

In addition to adapting curriculum and procedures to provide a safe learning environment for children, this year CPCC has provided new ways and adapted old methods of programming at the center including: access to outdoor CPC Chapel taught by Rev. Brian Gaeta-Symonds, CPC's Godly Play taught by CPC Sunday school teachers via Zoom and on YouTube, Community Yoga Classes in the Park, a "drive-thru" graduation, a virtual "back-to-school night" program by the CPCC teachers, a socially-distanced Halloween-themed craft/story time, an online Alternative Christmas Market, Advent boxes for drop-off/pick-up for families, the inclusion of CPCC families in CPC's Virtual Christmas Pageant, and participation in the Annual Holiday Tree fundraiser and Adopt-A-Family. Coffee and Donuts also resumed this year (outdoors and socially-distanced) as a resource to parents at CPCC and as a bridge between CPCC parents and CPC. This year the Center also brought back the much-loved Holiday Program at CPCC with Covid-friendly protocols that helped bring a sense of normalcy and love to families during the holiday season. Rev. Brian plans to continue with monthly Parent Meetings via Zoom that were started last year in order to provide a collaborative forum for CPCC parents and CPCC staff/committee members as we learn new ways to adapt and grow during these challenging times. We have also included an opportunity for a parent forum at the beginning of our monthly committee meetings if a need should arise and a parent wants to speak to the committee to help address any questions or concerns.

The financial deficit was still concern for the CPCC committee this year. As much as the PPP loan (turned grant) from the state was a significant help, the committee was still constantly thinking of new ways to address future sustainability. In addition to the cost of the accreditation process, the wellbeing of our teachers at CPCC became a growing concern. With the awareness of teacher's struggles and the turnover of teachers, we decided to implement the pending \$15 minimum wage increases (state-required raises in January) early beginning in October as well as commensurate increases depending on longevity in order to retain staff and continue to build rapport for our hard-working teachers who have persevered through the stresses of pandemic and an accreditation visit. In November 2021, committee approved a tuition increase of 10% for all students (12% for children attending 1 to 2 days per week) to begin January 2022 in order to create a sustainable and realistic income for the center. In November 2021, the Children's Center committee also formed a subcommittee that revised, corrected, and approved the outdated Children's Center Bylaws and Procedures, which are to be included in the CPC Operations Manual in January upon approval by Session. Additionally, the CPCC committee is continuing to find ways to replenish the CPCC Scholarship Fund in order to support families in need at the Children's Center. All the aforementioned subcommittees, the CPCC committee, and Session worked diligently throughout the year to address important matters as they arose

at CPCC in order to keep the center open as a positive resource for the community and they will continue to do the same in the new year.

The Commission members of 2021 included: Jennifer Eazell, Chair (since August 2020); Sharron Bentley, Delores Kelley, Barbara MacKenzie, Reverend Brian Gaeta-Symonds, Church Representatives; Esther Cho-Tanaka, Christine Cortez-Hernandez, Natalie Sieg, Elizabeth Webb, Parent Representatives; Lulu Butman, Marina Gonzales, Alex Chung, Teacher Representatives; and Sacha Lord, CPCC Director.

Respectfully Submitted,
Jennifer Eazell

Board of Deacons

Despite the pandemic and an aging Deacon population, CPC Deacons maintained most of their core activities and added some new initiatives in 2021.

The activities of the Deacons are organized into parish care and the functions of the three Deacon clusters: witness, sympathy, and service.

Witness:

The Deacons supported several activities to serve the church and community including the following:

Book Box: The Deacons enlisted the help of church member and artist Alan Jack to build and place a beautiful book box outside Fellowship Hall. Church members, children from CPC's Children's Center and the community can donate or take books for free from the box.

Halloween Trunk-or-Treat: This new activity was held in the Mountain View Elementary School parking lot to help support and promote CPC's Lemonade Wednesdays. Deacons decorated and staffed the trunk and children were given lemonade and lemon candy.

Food Drives: The Deacons held two food drives, one in April and one in November. Both served the Inland Valley Hope Partners. We are grateful for Karee Galloway's organization, the generosity of CPC members and the community, and for all the Deacons and volunteers who greeted donors in the CPC parking lot.

Adopt-a-School: Thanks to Pastor Brian's coordination with Mountain View School, the Deacons collected monetary donations and school supplies for students. Deacons delivered supplies to the school in late August. The Deacons kept additional funds for use by Pastor Brian for the remainder of the year.

Deacon's Assistants: The Deacons have a list of CPC members who are available to help but are unable to serve as Deacons. Assistants have helped with deliveries of flowers, setting up holiday poinsettias and lilies for the church.

Deacon's Funds: The Deacons maintain a Pastor's discretionary fund in its budget to be used to support needs at the discretion of the pastor(s).

The Deacons continue to donate \$300.00 to Inland Valley Hope Partners and \$200.00 to Uncommon Good. These amounts are subject to change due to the availability of funds.

Sympathy:

Deacons learned of parish needs and concerns, illnesses, and death, via the Pastors, the Parish Care Coordinator, the Moderator, and from friends and family via email, phone or during Deacon Meetings, weekly Friday meditation, from the Latest, a weekly newsletter. Deacons were asked to contact parishioners and to pass along any helpful information to the pastors. We have had four in-person memorials and receptions. Deacons found succulent arrangements to be cost-efficient and beautiful in decorating for memorial services.

Service:

When L.A. County Public Health gave the go ahead, a coffee hour returned and was hosted on the patio following worship to encourage members to get to know each other. The coffee hour is now being shared on some Sundays with the Evangelism and Nurture Committee. Due to the pandemic and other factors, Deacons are serving few or no snacks. Due to Covid, Deacons did not prepare elements for Communion and instead the church used pre-packaged elements.

Parish Care:

Deacons attempted to keep regular communication during the ongoing pandemic and may have included home and care facility visits, providing meals, writing sympathy cards, contacts during the holidays and sending out Christmas cards, Easter Cards, Thanksgiving cards, making sympathy calls, access to church support, and assistance in seeking outside agency intervention in rare occasions. All Deacons introduced themselves to their parishioners when they came on board through email, in person at church or through sending cards. Floral arrangements have been set out on the patio after church on several Sundays where parishioners can help themselves to flowers or a Deacons is sometimes available to hand out flowers. On other Sundays, flowers have been delivered to retirement communities, memory centers, individuals, or by following other wishes by a floral donor.

The tradition of delivering Easter lilies and poinsettias continued this year. Organized by Parish Care Coordinator Delight Slotemaker de Bruine, the Deacons arranged to have delivered or delivered lilies at Easter, and over 100 poinsettias to church members who are homebound, ill, have suffered a loss, need some care, or in some cases to recognize their service. Carnations were given at church in recognition of Mothers on Mother's Day.

Within the Deacon community a pilot Prayer Partner practice was organized. A report to the pastors followed this two-week activity and all Deacon participants have kept their partners. A feeling of closer community and friendship developed from this activity. Deacons hope this model will be used by the pastors at some point in their congregational ministry.

Respectfully submitted,
Irene Atwood
Moderator of the Deacons

Education and Leadership Commission

Commission Members: Jenna Brooks, Jenny Eazell, Teri Eazell, Sacha Lord, Tom Luschei, Mark Nelson, Jeanine Robertson, and Barbara MacKenzie

Adult Education Committee members: Sam Atwood, Brad Starr, Tom Luschei (chair) and Elaine Walker

Staff: Rev. Brian Gaeta-Symonds

Highlights for 2021:

- Adult Education
 - Adult Education programming began with Zoom presentations and in December held one part of the Advent and the Arts series in person. Programs were well attended.
 - Programs:
 - Anti-Racism Groups Discussion Series: Good White Racist? Confronting Your Role in Racial Justice, by Kerry Connelly
 - Post-Inauguration Discussion
 - Lenten Study: Journeying with Mark, by James Woodward, Paula Gooder, and Mark Pryce
 - Christian Nationalism
 - COVID-19: Its Footprint and the Church
 - 3-part Fall Series: What is Our Responsibility as Progressive Christians?
 - 2-part Advent Series: Advent & The Arts

Program presenters: Jim Butler, Jack Caselles, Geri DeMasi, Sister Terry Dodge, Alan Jack, Bertram Johnson, David Menefee-Libey, Brad Starr, Tonya Taylor, Rebecca Todd Peters

- Godly Play, Toddler and Tween Sunday School- We held Sunday Spiritual Formation classes on Zoom during the year. The spring continued with Godly Play for the early elementary class and Cokesbury Wonders program for the preschool and tweens. In the Fall, we had all three classes using the Cokesbury Wonders program. We then had Brenda and Marilu provide in person care in the nursery during church and conducted two classes on Zoom. We also invited the third graders to be part of the tweens class. We are looking at the Presbyterian church curriculum for spring of 2022. We also began last Sunday of the month family activities instead of Zoom. These included a trip to Oak Glen, a hike at the California Botanical Gardens, and a December hike with an activity at church to follow. We gathered as a church family for the Luminaria on a Saturday evening in December.
- Waffle Church/ Messy Midweek Church- Waffle Church continued through the spring. With the beginning of the last Sunday family activities, Waffle Church was temporarily discontinued. Messy Midweek will not return.
- Vacation Bible School- Vacation Bible School used a hybrid form this past summer. We met in person on the first and last Sundays and had Zoom meetings on Sundays and Wednesdays for the rest of the 5-week period. Each day of the curriculum was spread out over a week with weekly boxes were delivered to families.
- Advent Workshop- The Advent Workshop was held on the church lawn after church on the first Sunday of Advent. There were 5 craft activities and Advent wreaths for the families to enjoy.

- Christmas Pageant- The pageant was hybrid this year with a good portion in person at church and a few videos of hymns presented by children. This year's pageant was a combination of dramatic readings and music. Most of the music was presented by the young people of the congregation.
- Youth Activities- Several youth participated in the Tapestry programs on Zoom with youth from other churches. They also collected donations for the Souper Bowl of Caring on Super Bowl Sunday.
- Other activities- Some of the other activities included Teacher/ Volunteer appreciation, recognition of graduates, and third grade Bibles.
- CPC Library- The CPC Library was kept up by Elaine Walker. Books were available for check out.

Barbara MacKenzie
Chair, Education and Leadership

Evangelism & Nurture Commission

Evangelism and Nurture began 2021 quietly as we were still on virtual gatherings only.

In June we were able to start gathering in person again following social distancing, masking, and capacity guidelines. The Commission started discussing ways to engage and interact with our congregation and local community.

Highlights of the last half of the year:

- Summer hospitality hour (refreshments following our church service) Pre-packaged drinks provided in July and August;
- Red Cross Blood Drive in July;
- Summer Picnics and Music on the Lawn: we had 3 evenings of music by local musicians in August, September and October;
- Lemonade Wednesday has returned: Set up for 1:00pm. Prepackaged drinks and snack are provided and is held by the labyrinth and prayer garden. Attendance is growing;
- Coffee and Donuts Thursdays has returned: Set up for 8:00am. Barb MacKenzie graciously taken on the task of organizing the event and securing volunteers and donations;
- Kick-off Sunday was a little warm, but still a lot of fun. A Kona Ice Truck was on hand to provide cooling shaved ice. There were games on the grass for children of all ages!;
- With the check-in process on Sundays, we have received good information on new visitors. Pastor Brian has reached out to all visitors;
- New Comers luncheon hosted 4 guests. 2 of those guests decided to join CPC by transfer of affiliation;
- Christmas Breakfast returned!!!: The modified process to keep everybody safe during COVID worked out very well. We manned stations to serve the food and drinks to eliminate the touching of serving utensils

We are ever hopeful that 2022 will allow us to safely return to more in-person activities as we all feel the need and see the benefit of our interactions and fellowship with each other. We are continuing to come up with ideas that will allow us to come together and invite others to safely join us.

With Gratitude,

Karry Denton & Rev. Brian Gaeta-Symonds

Chair and Staff Member

On Behalf of the E&N Commission

Mission Interpretation Commission

MEMBERS:

Pastor Karen Sapio, Scott Randles, Chair, Carol Sittig, Sue Likens, Octavio Guerrero, Bill Reed, Brad Starr, Gail Duggan and Mary Elyousef.

Alternative Christmas Market coordinators: Jo & Dave Colclough

OVERVIEW:

The Mission Interpretation Commission (MIC) typically meets on the third Thursday of each month. This past year, 2021, all meetings were held virtually. MIC Leadership changed in June as Elder Carol Sittig went off Session and Elder Scott Randles term on Session began.

From the 2018 Operations Manual, the authority of MIC is defined as follows:

“The **Mission Commission** is called on to lead the congregation towards participation in the mission of the whole Church in the world. Thus the Commission must help all members continually to discover what God is doing in the world and to plan for change, renewal, and reformation under the Word of God. In addition, the Commission allocates local mission monies according to the needs of neighboring organizations, and it maintains those ecumenical relationships necessary for the life and mission of the church in this locality.”

The MIC Budget is determined as 10 percent of CPC annual income. Typically, CPC will keep 20 percent of the determined MIC Budget for local mission and forward the remainder to San Gabriel Presbytery. For the past two years, because of COVID-19 pandemic, the MIC has determined by vote, to forward only the minimum (Per Capita) of \$70 per member to SG Presbytery, and “set aside” the balance for needs that may arise from the unknown economic consequences of the pandemic.

Total Annual Budget for Mission - \$51,357.00
Per Capita - \$21,490 (307 x \$70)
Set Aside (Special Pandemic Fund) - \$19,595
Local - \$10,271 (20% of Annual Budget for Mission)

Additional Resources for MIC include the Living Waters Fund, Quasi-Endowment Fund, the Faith M. Jones Fund and four Special Offerings throughout the year.

MIC also helps to organize an Alternative Christmas Market with most of the work done by Jo and Dave Colclough. Twenty-five CPC/community organizations were represented and collectively received a record \$18,312.50!

In 2021 with Local Mission Funds, MIC committed to giving monthly support to Inland Valley Hope Partners and provided one time donations to the following organizations;

Claremont After School Program, House of Ruth, Uncommon Good, Crossroads and supported a Pomona Valley Hospital Health Fair, which was hosted at CPC.

The “Set Aside” funds were forwarded to Presbytery in December, with the exception of \$2000. Given dire circumstances, the MIC donated funds to our existing mission partners in Syria and Lebanon.

The Living Waters Fund supported CPC’s partnership with Centro Pedagogico Didaque School in Tijuana, Mexico. Description of project specifics provided as follows (by Sam Atwood):

The Tijuana Clean Water Project is a joint initiative with First Presbyterian Church of San Bernardino (FPCSB) to install a water filtration system at the Centro Pedagogico Didaque school in Tijuana. In August 2021, three team members from CPC visited the school for the first time since the start of the pandemic. The team reviewed the school's progress in constructing a building for the water treatment system. By fall, the building was substantially completed and in early November, five team members from both churches spent two days installing the first portion of the system.

If pandemic conditions permit, the team hopes to complete the installation in early 2022. Subsequent trips will be needed to test the system, train operators and educate school families in the best uses for clean water.

CPC members generously donated \$1,303 to the project through the Alternative Christmas Market and a Minute for Mission appeal. In addition, \$208 was raised from the sale of Central American handicrafts for a fundraising total of \$1,511 which will help purchase water bottles, analytical laboratory testing of water and travel expenses in 2022.

MIC did not tap funds from Quasi Endowment Mission Fund in 2021.

MIC employed Faith M. Jones Fund to provide additional funds for the above described school in Tijuana, supported a special request by a staff member to enable participation in the reunification of unaccompanied minors, who have been separated from their families, and CPC partners in Syria/Lebanon.

Special Offerings include Christmas Joy, One Great Hour of Sharing, Peacemaking and Pentecost. CPC's share of these offerings (non-Presbytery) supported unaccompanied minors, our congregations immigrant and refugee committee and Living Waters project.

December 2021 Budget report detailing all of 2021 expenditures is provided below.

Respectfully Submitted by
Scott Randles, Mission Interpretation Commission Chair

Mission Finances

11/16/21 – 12/15/21

Local Mission (5002)

Budgeted for 2021:

\$ 10,271.20

Total Receipts:

Total Expenditures:

01/22/21	IVHP – Jan Donation	(\$ 400.00)	
02/02/21	IVHP – Feb Donation	(\$ 400.00)	
03/04/21	IVHP – Mar Donation	(\$ 400.00)	
04/08/21	IVHP – Apr Donation	(\$ 400.00)	
05/04/21	IVHP – May Donation	(\$ 400.00)	
06/04/21	IVHP – June Donation	(\$ 400.00)	
07/01/21	IVHP – July Donation	(\$ 400.00)	
08/04/21	IVHP – Aug Donation	(\$ 400.00)	
09/09/21	IVHP – Sept Donation	(\$ 400.00)	
09/23/21	CLASP Sponsorship – Minutes 9/16	(\$1,000.00)	
10/07/21	IVHP – Oct Donation	(\$ 400.00)	
11/04/21	IVHP – Nov Donation	(\$ 400.00)	
11/10/21	Gift Cards for Health Fair		(\$1,000.00)
12/01/21	IVHP – Dec Donation	(\$ 400.00)	
12/01/21	Crossroads	(\$ 867.75)	
12/01/21	House of Ruth		(\$ 867.75)
12/01/21	Uncommon Good		(\$ 867.75)
12/01/21	IVHP	<u>(\$ 867.75)</u>	
Total Expenditures:			<u>(\$10,271.00)</u>

Committed Funds: IVHP \$400/mth for 2021 Balance: \$ 0.00

Remaining Balance in fund as of 12/15/21

\$.20

Set Aside Funds:

Balance: \$19594.80

(Special Projects, Pandemic Concerns, Presbytery)

Expenditures:

Syrian/Lebanese Partnership	(\$ 1,000.00)
Scott & El Marie Parker	(\$ 1,000.00)
Presby of San Gabriel	<u>(\$17,595.00)</u>
	<u>(\$ 19,595.00)</u>

Remaining Balance in fund as of 12/15/21

\$ 0.00

Living Waters Fund (3152)**Beginning Balance 2021:** \$ 489.00**Total Receipts:**

02/03/21	Presbyterian Church of San Bernardino – Laptops	\$ 1500.00
02/10/21	Presbyterian Church of San Bernardino – Laptops	\$ 500.00
02/28/21	Presbyterian Church of San Bernardino – Laptops	\$ 500.00
03/11/21	Faith M. Jones Fund (Mtg Min 01/21/21)	\$ 2000.00
10/04/21	Clean Water Donation	<u>\$ 100.00</u>

Total Receipts: \$ 4600.00

Total Expenditures:

02/10/21	Octavio Guerrero – Laptops (2)	(\$ 809.32)
02/11/21	Sam Atwood – Laptops (2)	(\$ 809.32)
03/11/21	Credit Card Laptop Purchases (6) (\$404.66/ea)	(\$ 2427.96)
03/25/21	Presby of San Gabriel – Balance of Laptop Funds (per Mtg Minutes 3/18/21)	(\$ 453.40)
11/10/21	Reimb – Clean Water Team - Hotel Rooms – Otay, Mesa	(\$ 406.44)

Total Expenditures: (\$ 4906.44)

Balance in fund as of 12/15/21:**\$ 182.56****Quasi Endowment Mission Fund (3158)**

(Divided equally between 3158 and P&F 3506)

Beginning Balance 2021: \$ 2,929.47**Total Receipts:**

01/05/21	½ Quasi Fund Interest	\$ 47.03
02/02/21	½ Quasi Fund Interest	\$ 48.42
03/02/21	½ Quasi Fund Interest	\$ 45.95
04/02/21	½ Quasi Fund Interest	\$ 51.10
05/04/21	½ Quasi Fund Interest	\$ 42.74
06/02/21	½ Quasi Fund Interest	\$ 46.19
07/02/21	½ Quasi Fund Interest	\$ 43.30
08/03/21	½ Quasi Fund Interest	\$ 43.93
09/02/21	½ Quasi Fund Interest	\$ 41.76
10/04/21	½ Quasi Fund Interest	\$ 39.56
11/02/21	½ Quasi Fund Interest	\$ 38.36
12/02/21	½ Quasi Fund Interest	\$ 39.53

Total Receipts: \$ 527.87***Balance in fund as of 12/15/21:*****\$ 3518.22***

*Reflects EOY Adjustment

Faith M Jones Fund (Interest) (3159)

Amount that can be spent in 2021 is \$5721.10 which is 5% of the balance in the fund at the end of 2020. Balance was \$114,421.92.

2021 Allocated Amount: \$ 5721.10

Total Receipts:

Total Expenditures:

3/11/21	To Living Waters (3152) for Laptops (Minutes 1/21/21)	(\$2000.00)
6/24/21	Pomona Comm Foundation – Unaccompanied Minors* (Minutes 5/20/21) Matching 40% Pentecost Offering	(\$ 596.00)
8/16/21	Health Benefits - Lv of Absence per Minutes 6/29/21 – Jul/Aug	(\$ 596.99)
9/30/21	Health Benefits – Lv of Absence per Minutes 6/29/21 – Sept	(\$ 576.69)
10/27/21	Presby of SG – Syria/Lebanon Partnership – Minutes 10/21/21	(\$1000.00)
11/3/21	Health Benefits – Lv of Absence per Minutes 6/29/21 – Oct –FINAL	(\$ 306.98) FINAL PYMT
TOTAL EXPENDITURES:		(\$ 5076.66)

Note: 10/27/21 Employee returned to work. Total Pd: \$1480.66 vs est \$2816.00.
6/29/21 Motion to cover health benefits for CPCC
Employee during 6 mth leave of absence.
Est \$'s: **\$2816.00**

Balance in fund as of 12/15/21: \$ 644.44

*Fairplex Kid Donations sent to: Pomona Community Foundation – Esperanza Fund

2021 Special Offerings:

Christmas Joy (3654)

Collected Christmas Eve -100% to Presbytery

Beginning Balance 2021: \$ 0.00

Total Receipts:	01/20/21 Donation	\$100.00
	11/31/21 Donation	\$100.00
	12/14/21 Donation	\$140.00

Total Expenditures: 03/04/21 Presby of San Gabriel (\$100.00)

Balance in fund as of 12/15/21: \$ 240.00

One Great Hour of Sharing (3660)

Collected Palm Sunday and Easter - 100% to Presbytery

Beginning Balance 2021: \$ 0.00

Total Receipts:	Feb '21 Donations	\$ 370.00
	Mar '21 Donations	\$ 1495.00
	Apr '21 Donations	\$ 972.00
	4/29/21 Donations	\$ 50.00
	4/30/21 Donations	\$ 100.00
	5/19/21 Fish Bank Coins	\$ 215.68
	9/30/21 Fish Bank Currency	\$ 10.00
	10/06/21 Fish Bank Coins	<u>\$ 101.92</u>
	Total Receipts:	\$ 3314.60

Total Expenditures:	04/09/21 Presby of San Gabriel	(\$2837.00)
	06/04/21 Presby of San Gabriel	(\$ 365.68)
	10/15/21 Presby of San Gabriel	<u>(\$ 111.92)</u>
	Total Expenditures:	(\$3314.60)

Balance in fund as of 12/15/21: \$ 0.00

Peacemaking (Peace & Global Witness) (3662)

Collected Sept 2-Oct 7 - 25% Congregation

Beginning Balance 2021:

\$ 0.00

<u>Total Receipts:</u>	09/24/21	Donations	\$ 150.00
	10/07/21	Donations	\$ 200.00
	10/14/21	Donations	\$ 395.00
	10/19/21	Donations	\$ 40.00
	10/27/21	Donations	\$ 30.00
	10/29/21	Donations	<u>\$ 100.00</u>
		TOTAL RECEIPTS:	\$ 915.00

Total Expenditures:

11/04/21	Presby of San Gabriel (75%)	(\$ 671.25)
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Balance in fund as of 12/15/21:

Congregation Portion \$ 223.75

Pentecost (3664) Collected 50th day after Easter - 40% Congregation (Educ & Leadership-3314)

Beginning Balance 2021:

\$ 0.00

<u>Total Receipts:</u>	05/12/21	Donations	\$ 150.00
	05/13/21	Donations	\$ 150.00
	05/21/21	Donations	\$ 250.00
	05/24/21	Donations	\$ 50.00
	05/31/21	Donations	\$ 690.00
	06/08/21	Donations	\$ 100.00
	06/10/21	Donations	<u>\$ 100.00</u>
		Total Receipts:	\$1490.00

Total Expenditures:

07/01/21	60% Presby of San Gabriel	\$894.00
07/01/21	40% Educ & Leadership	<u>\$596.00</u>
	(Minutes 5/20/21 – Unaccompanied Minors)	\$1490.00

Balance in fund as of 12/15/21:

\$ 0.00

Personnel Committee

Current Members:

Bill Brinegar

Tracy Doebler – Chair

Saba Elyousef

John Hill

Carol West

A recap of 2021...Still in a PANDEMIC!

As I always, I am incredibly grateful for the committee member's faithful service to the committee and CPC. This year we had Bill Brinegar and John Hill join our group.

January 2021 brought more new challenges for CPC and CPCC regarding the pandemic. Our collective sick leave policy was amended temporarily to follow new guidelines recommended by the DoL for COVID related emergencies. It was also determined that our committee could not mandate the vaccine at this point but strongly encouraged staff to get the vaccine. All safety protocols continued to be followed. As usual the budget was reviewed and sent to Session with recommendations. Unfortunately, we were unable to recommend a strong increase for anyone due to the unknown of what 2021 may present as far as the pandemic.

In February and March our committee continued to review the policy manual as a team. We also proposed to Session a new position and search for a Stream Team Manager to handle the new normal of streaming the worship services and special events.

April brought the approval by Session to begin the search for our new position. At the same meeting, the California Paid Sick Leave Law was brought up and the committee requested the officer manager to assure that the information was given to or available by a poster in the appropriate area to all employees.

The Stream Team Manager, also being called the Live Stream Coordinator position, saw very few applications come through and showed seemingly little traction so a new effort was made through other avenues of advertisement. Forms for the annual reviews were reviewed and approved as well as letters sent out that it was "that time of year" again.

The month of June did not bring good news regarding interested candidates for the Live Stream coordinator position, so the ad campaign was paused until a later date. To ease so to ease the burden on our volunteers Pastor Karen and Lisa Strom had a conversation regarding Lisa taking over the pre-production duties of the weekly process. In other news this month, Neila was approved to increase her hours to get work done that had been postponed during the 2020 lockdown.

Pastor Karen took her sabbatical during our summer and after a meeting break of July and August the committee met in September and had an urgent request from CPCC that they were losing staff members and would like to make the January 1, 2022 cost of living increase effective October 1, 2021. The committee took this to Session for approval. It was also brought to Session that it was our committee's recommendation that all current staff and new hires either be vaccinated, or they must agree to be tested biweekly. By the time of our September meeting all annual reviews were complete.

Our committee agreed upon the proposed personnel budget for 2022 during our October meeting. At this meeting it was also noted that some employees who were classified as exempt should be reclassified per the Fair Labor Standards Act (FLSA) 5 CFR part 551 to non-exempt.

By the time of our November meeting many of the staff members had received booster shots for COVID. Pastor Karen continued to examine each employee's exempt vs non-exempt status and the committee continued to work on reviewing and revising the policy manual.

The Live Stream coordinator position was rewritten to reflect that Lisa Strom is comfortable continuing in the pre-production capacity. Also in December employees who were affected by the change of status to non-exempt were spoken to and notified by letter of the change.

Respectfully submitted,
Tracy Doebler

Property and Finance Commission

In 2021, Claremont Presbyterian Church Property and Finance Commission continued to provide supervision and good stewardship to the financial resources provided to further the church's mission. The Commission met monthly with few additional emergency decisions performed with online discussion and vote. Work of the Commission could not be achieved without the continuous advice and guidance from fellow commissioners: Thomas Bleakney, Dave Colclough, Stuart Lillich, Delores Kelley, Kent Miller and Mike Wigton. The Commission recognizes the continuous presence and guidance of Pastor Karen Sapio and Treasurer Janet Siedschlag. The Commission gives thankful recognition to church Facility Manager Patrick West.

To that end:

Although the list is not all inclusive, the Property and Finance Commission supervised and oversaw the completion or execution of the following:

- Due to Covid-19 pandemic, Commission recommended to Session on a monthly basis State and local agencies guidelines related to indoor and outdoor gatherings for Church Sanctuary, Church campus and facilities.
- With coordinated help from Treasurer Janet Siedschlag, Commission prepared preliminary and final CPC and CPCC budgets for Session approval.
- A second forgivable PPP loan was received from the government. This loan covered payroll expenses for slightly over 8 weeks for all CPC and CPCC employees.
- 15 additional solar panels were installed with planning, supervision and generous donation from Thomas Bleakney.
- Established a CPCC Scholarship Fund, under the control of CPCC school board.
- Replaced 2 rusted light poles at the entrance of the Sanctuary.
- Dry wood termite treatments performed at Church office.
- Approved Binge Network Solutions work for a refined online streaming system for the Sanctuary, inclusive of all code upgrades. This expensive project was funded from received unrestricted donations.
- Purchased Owl Pro device to promote hybrid meetings between church and online participants.
- Approved renewal of current church liability insurance policy with Church and Casualty insurance Co.
- Approved the Garden proposal next to the labyrinth funded by generous donation from Charles Kerchner in memory of his wife Leanne.
- Repaired a water leak in Church Choir building. Work included mold restoration and drywall necessary repairs. Cost mostly covered by Church insurance company including partial reimbursement for damaged music sheets.
- Operations Manual for the Commission updated.
- Approved Binge network solutions to upgrade the Audio system in the Sanctuary. This project will start in 2022 and generously funded in parts by donations from Delores Kelley, Kent and Teddie Warner.
- Continuous improvement of lighting throughout the campus.
- Improved WIFI on Campus with installation of a Deco Mesh system.
- Continuous repairs of damaged sprinklers, and supervision of Church landscapers.
- Continuous tree trimmings and proper care of the landscape.

- Continuous plumbing repairs on Church Campus.
- Replaced commercial refrigerator in Fellowship Hall kitchen.
- Repaired drinking fountain in the Narthex.
- Continuous maintenance of heating and air conditioning units on campus.

The Commission has the following plans for 2022:

- Roof replacement on parts of the Sanctuary.
- Sanctuary Audio System upgrade.
- New outdoor stage construction in front of the church for outdoor music events.
- Fellowship Hall renovations.
- Parking lot resurfacing.

The Commission looks forward to a better year ahead in 2022.

Respectfully submitted:

Saba J Elyousef MD

Chair, Property and Finance Commissio

Special Gifts and Endowment Committee

The Special Gifts and Endowment Committee had another active and productive year in 2021, and we are pleased to present our Annual Report. The current members of the Committee are Roger House, Dee Kelley, Kent Miller, Karen Sapio, Janet Siedschlag, Stan Springer, Mike Wigton, and Kent Warner, Chair.

The year 2021 marked the 14th year of existence for our Loaves and Fishes Society, the bequest program of CPC. The program has continued to flourish, and, at year end, the Society included thirty-six (36) members. They are:

Sharron Bentley	Saba El Yousef*	Sandy Tice* (Rennard)	
Eric Bernal	John Hill	Janet Siedschlag	
Teresa Bernal	Brenda Hill	Kathleen Sigtenhorst	
Tina Blair*	Frank Hungerford	Pieter Sigtenhorst	
Doris Chambers	Dolores Kelley	Betty Springer	
David Colclough	Robbin Kelley	Stan Springer	
Jo Colclough	Jeanne Kennedy	Carol Stubblebine	
John Connelly	Charles Kerchner	Craig Stubblebine	
Geri DeMasi	Taylor Klingerman	Roger Swartz	
Jane Douglass	Joanne McCandless	Kent Warner	
Gail Duggan	Paula Pitzer	Teddie Warner	
Mary El Yousef*	Tom Rennard*	Dorothy Whitham	* new in 2021

All those who include CPC in their estate plans become members of the Loaves and Fishes Society, and we are delighted that the Society continues to receive such an enthusiastic response. All other members and friends of CPC are encouraged to consider the inclusion of CPC in their own estate plans. When you have taken this important step, please inform the Church office, so that your name may be included in future membership lists of the Society.

We are committed to a low-key, steady, and ongoing bequest program, in the conviction that, over time, it will enable CPC to broaden its witness and outreach to a needy world.

The Committee also continued its work in planning and implementing its Special Gifts program. This effort encourages contributions made during lifetime for non-budgetary capital and programming purposes and is increasingly important as CPC plans for the future. There are always a number of special-gifts needs, and we welcome your inquiries, interest, and support.

We are happy to report the receipt in 2021 of the following bequests and Special Gifts:

Bequests:

From the estate of Suzanne Christian \$10,000.00

From the estate of Majorie Stoddard \$36,000.00

From the estate of Eleanor Swanstrom \$35,000.00

Gifts:

From Kent and Teddie Warner \$50,000.00

From Dee and Robbin Kelley \$10,000.00

From Charles Kerchner \$10,000.00

From Paula Pitzer \$10,000.00

The other major activity of the Committee is its stewardship responsibility in overseeing CPC's endowment funds and investment performance. We are guided in this process by CPC Treasurer Janet Siedschlag, whose quarterly reports, with the ensuing discussions, are a highlight of our meetings.

Ours is a friendly and energetic Committee, and we feel privileged to meet regularly and to serve CPC in the manner described above. We plan to pursue a similar course of action in 2022 and, with God's grace, to build upon the momentum established in the past 14 years.

Respectfully submitted,
Kent Warner, Chair

Treasurer

2021 was a year of transition from being nearly fully virtual to gradually reopening to a combination of online and in-person fellowship. In terms of finances, while there are always challenges ahead, we can look forward with a sense of joy and gratitude.

The summary of finances looks at financial information in terms of how much was received as a congregation and how much was spent, based on the information available at year ending December 31, 2021.

How Much Did CPC Receive?	Amount \$	% of Total	How much Did CPC Spend?	Amount	% of total
Pledge Offering	\$ 474,815	53%	General Mission	\$ 39,085	5%
Regular Giving	\$ 66,056	7%	Local Mission	\$ 12,271	1%
Other Offering	\$ 429	0%	Mission Giving	\$ 51,356	6%
Other Budgeted Income	\$ 1,401	0%	Administration	\$ 59,606	7%
Facilities use/Weddings	\$ 18,582		Commissions	\$ 14,509	2%
Budgeted Income	\$ 561,282	62%	Operations	\$ 103,370	12%
PPP Loan (Forgiven)	\$ 80,949	9%	Pastoral	\$ 215,051	26%
*Bequests/Gifts Unrestricted	\$ 39,155	4%	Personnel	\$ 179,755	21%
Unbudgeted Income-Other	\$ 5,269	1%	Unbudgeted transfer to CPCC	\$ 28,445	3%
Operating Funds 2021	\$ 686,655	76%	Budgeted Spending	\$ 652,091	78%
Operating budget Surplus				\$ 34,565	4%
Designated Funds	\$ 180,261	20%	Designated Funds	\$ 158,417	19%
Special Offerings	\$ 29,747	3%	Special Offerings	\$ 30,186	4%
Memorials	\$ 6,000	1%	Memorials	\$ -	0%
Scholarships	\$ 387	0%	Scholarships	\$ -	0%
Specialized Funds Income	\$ 216,395	24%	Specialized Funds Spent	\$ 188,603	22%
Total Budgeted and Special accts	\$ 903,050	100%	Total Budgeted and Special accts	\$ 840,694	100%
TOTAL RECEIVED	\$ 903,050	100%	TOTAL SPENT	\$ 840,694	100%
Net Income Including designated funds and Special Offerings (Not including New Covenant Funds)			\$ 62,357		

CPC ended the year 2021 in the black, with giving above budgeted levels in both pledges and regular offerings, plus a substantial gift. CPC was able to utilize funds from the Covid related Paycheck Protection Plan, \$80.9K of which went to CPC and \$127K to CPCC. Many thanks to our bookkeeper Neila Carey and the COVID task force team that shepherded our request for those funds through the proper channels. These funds were able to offset lost income due to decreased facilities use and low enrollment at the Children's Center especially during the first months of 2021.

Through Special Offerings and other Designated Funds, which are outside of the operating budget, the congregation has continued giving generously. The summary of those funds is shown as Specialized funds in the table above. Special Offerings saw donations and spending of \$30K, an increase of \$11K from 2020 while Designated Funds spent \$158K. \$40.8K of the designated funds were from a transfer of reserves for the streaming equipment and installation, and \$18K from the Faith Jones and Smale funds.

Designated Funds Breakout 2021	Income	Spending
Mission Interpretation	\$ 26,793	\$ 23,258
Pastoral	\$ 5,915	\$ 1,966
Worship and Music	\$ 79,872	\$ 67,773
Education and Leadership	\$ 11,180	\$ 3,038
Evangelism and Nurture	\$ 914	\$ 1,648
Stewardship	\$ -	\$ -
Operations	\$ 41,282	\$ 47,755
Deacons	\$ 14,006	\$ 12,978
Presbyterian Women	\$ 300	\$ -
Total Designated Funds	\$ 180,261	\$ 158,417

Special Offerings	Income	Spending
Alternative Christmas	\$ 18,463	\$ 18,418
Christmas Joy Offering	\$ 1,050	\$ 1,878
One Great Hour	\$ 3,315	\$ 3,315
Peace Offering	\$ 915	\$ 371
Pentecost Offering	\$ 1,290	\$ 1,490
Souper Bowl	\$ 1,000	\$ 1,000
Fairplex kids	\$ 3,715	\$ 3,715
Total Special Offerings	\$ 29,747	\$ 30,186

Scholarship Funds	\$ 387	\$ -
Memorials	\$ 6,000	\$ 1,313
	\$ 6,387	\$ 1,313

CPC also received a total of \$126,000 in major gifts and bequests through the generosity our congregation. For these gifts, we are grateful. Here is a summary of the major gifts outside of special offerings.

Major Gifts Received in 2021		
Source	Amount	How used
Eleanor Swanstrom Estate	\$ 35,000	Deposited in Reserves
Suzanne Christian Estate	\$ 10,000	Designated Fund for youth programs - 3301
Charles Kerchner	\$ 10,000	Prayer Garden-Spent
Paula Pitzer	\$ 10,000	Streaming system-Spent
Additional gift	\$ 1,000	Streaming system-Spent
Dee and Robin Kelley	\$ 10,000	Future sound improvements - 3265
Kent and Teddie Warner	\$ 50,000	\$1000 to deacons, \$49,000 unrestricted (\$24,000 allocated to future sanctuary sound system improvements)
	\$ 126,000	

As for the Children's Center, this has been a year of recovery. After last year's temporary closure due to Covid 19, CPCC started 2021 with approximately half of the prior enrollment and is now fully enrolled with very strict health regulations for staff and children. The PPP loan as well as a transfer of funds from the church enabled CPCC to finish 2021 in the black, with a surplus of \$36K. The Center also has two established designated funds, one for scholarships and one for fundraising for equipment and other needs. Taking those into account, the Center had a net income of \$37.7K.

How Much Did CPCC Receive?	Amount \$	% of Total	How much Did CPCC Spend?	Amount \$	% of Total
Budgeted Income	\$ 802,675	82%	Budgeted Spending	\$ 943,581	100%
Fundraising & interest	\$ 2,511	0%		\$ -	
PPP Loan (Forgiven)	\$ 127,521	13%		\$ -	
Miscellaneous	\$ 47,135	5%		\$ -	
Total Operating Funds	\$ 979,841	100%	TOTAL SPENT	\$ 943,581	100%
Net Operating income				\$ 36,261	
Designated Funds					
CPCC Scholarship Fund	\$ 3,750			\$ 1,423	
Fundraising - (Was Equip & Educ)	\$ 1,690			\$ 2,583	
Total CPCC Designated Funds	\$ 5,440			\$ 4,006	
Total Income	\$ 985,281		TOTAL SPENT	\$ 947,586	
Total Net Income inc. designated funds				\$ 37,695	

CPC and CPCC combined revenues and total spending for 2021 noted below.

How Much Did CPC and CPCC Receive?	Amount \$	% of Total	How much Did CPC and CPCC Spend?	Amount \$	% of Total
CPC	\$ 903,050	48%	CPC	\$ 840,694	47%
CPCC	\$ 985,281	52%	CPCC	\$ 947,586	53%
TOTAL RECEIVED	\$ 1,888,332	100%	TOTAL SPENT	\$ 1,788,280	100%
Net Combined Income (Excludes New Covenant Funds)				\$ 100,052	

Below is a summary of CPC investments in the New Covenant Funds (NCF), per quarterly report ending December 31, 2021. The net fund balance increased by \$89,979 from December 31, 2020. \$71,000 was from bequests, and \$18,979 was net earnings after withdrawals of 59,706.

New Covenant Funds				
Account	Balances (\$)	Prior Year	Change	Notes
#1801 – Capital Maintenance	\$ 68,435	\$ 2,535	\$ 65,900	For Buildings and Grounds
#1802 – Church Endowment	\$ 191,854	\$ 166,598	\$ 25,256	Min Balance \$87322, over that availab
#1804 – Quasi Endowment	\$ 63,293	\$ 65,409	\$ (2,116)	Dividends to Mission and Prop&Finan
#1805 – Reserves	\$ 382,409	\$ 387,973	\$ (5,564)	May be used by vote of Session
#1806 – Smale	\$ 193,135	\$ 180,734	\$ 12,401	For Speakers and Special Events
#1807 – Faith M. Jones Endowment	\$ 108,524	\$ 114,422	\$ (5,898)	For International Mission
TOTAL	\$ 1,007,650	\$ 917,671	\$ 89,979	

2021 Deposits to the New Covenant Funds		
Amount \$	Fund	Does not include dividends
\$35,000	Reserves	Bequest-Swanstrom Estate March 2021
\$36,000	Church Endowment Fund	Bequest-Stoddard Estate Recd Dec 2020 deposit March 2021
\$71,000		

2021 WITHDRAWALS from the New Covenant Fund		
Amount \$	Fund Used	Notes
\$1,040	Quasi Endowment	Dividend income distributed between Mission and P&F
\$5,390	Smale Fund	End of Year replenishment of Smale designated fund 3204
\$12,472	Faith M. Jones Fund	End of Year replenishment of World Mission designated f
\$40,804	Reserves	Payment for Sanctuary Streaming system account 3264A
\$59,706	Total withdrawals	

In 2021 Session voted to transfer a portion of unrestricted funds from the Endowment Fund and the Reserve fund to the Capital Maintenance Fund which had been depleted. This fund is for maintenance and improvements to the CPC buildings and grounds.

2021 Transfers Between Funds		
Amount \$	From	To
\$25,889.87	Endowment Fund (1802)	Capital Maint Fund (1801)
\$38,834.81	Reserves (1805)	Capital Maint Fund (1801)
\$64,724.68		

We are thankful to God for those who have financially supported Claremont Presbyterian Church.

I also want to extend many thanks to our Bookkeeper, Neila Carey, without whom I would be lost.

It is a privilege for me to serve Claremont Presbyterian Church as its Treasurer.

Respectfully submitted,
Janet Siedschlag

Worship and Music Commission

During 2021 our Worship Commission supported our staff as they valiantly offered our congregation opportunities to worship in a variety of ways in spite of the ongoing COVID 19 pandemic.

As the year began, we continued to livestream worship from our sanctuary for a congregation gathered online. Our all volunteer “Stream Team” grew in both numbers, knowledge, and proficiency with new technology. Worship Commission member John Watts investigated new equipment and methods to incorporate into our efforts.

We also continued to use our “outdoor cathedral” on the front lawn to offer in-person worship experiences during the spring months. Evening Prayer on the Lawn returned with Daylight Savings Time, and our joint Easter Sunrise worship on the Lawn with Emmanuel Presbyterian Church was very joyful and well received. Also during Holy Week, CPC was one of 14 Stations of the Cross organized as a traveling meditation through the campuses of several churches in Claremont and Upland.

Finally, on the first Sunday in June, we returned to in-person worship in our sanctuary after fourteen months away. We continued masked and distanced, but felt great joy at being able to be together. Many members and friends continued to join us remotely via our live stream.

Seeing that hybrid worship would be a permanent feature of our common life, the summer saw us investing in an extensive upgrade and installation of permanent live streaming equipment. This turned out to be prescient on our part as subsequent COVID surges in late summer and again in December 2022 caused many to return to remote worship participation. We also enjoy seeing visitors and old friends joining us via live stream on a regular basis.

Our choir, which had been having virtual rehearsals and gatherings since summer of 2020, returned to hybrid rehearsals in November, just in time to prepare for Advent and Christmas worship music. Our handbells also returned, led by Barb and Mark Mackenzie. As of this writing, rehearsals are remote once again, due to the Omicron surge, but we look forward to the return of the choir to the loft sometime in February.

During 2021, our Director of Music, Geri DeMasi composed a Pandemic Requiem with the encouragement of the Worship Commission. Conditions permitting, we look forward to its premier on Palm Sunday 2022.

CPC’s Contemplative Ministries Team offers Morning and Evening Prayer online, as well as online retreats on Centering Prayer and an Autumn Labyrinth Retreat. Our Prayer Garden was enhanced with benches and a fountain--a gift in memory of Leanne Kerchner.

Worship continues to be the heartbeat of our congregational life--in spite of everything.

Clerk of Session

Theodora (Teddie) Warner, Clerk of Session beginning in June, 2020

In Memoriam, I report the following deaths in 2021:

Robert Johns, (3204), 1/19/ 2021

Charlene Betts, (861), 1/31/2021

Judy Carrington, (3014) ,2/8/2021

Jane Glenn, (3014), 6/3/2021

John Bobo, 8/2021

Trudy Orr, (702), 9/16/2021

Peggy Robertson, (413), 9/20/2021

La Loie Johnson, (1765), 10/18/2021

Ruth Auld, (2807), 11/26/2021

Lee McDonald, (56), 12/29/2021

New Members:

Bernadine Greenwood, Affiliate Member

Donah Holmes

Marcia Reich

Weddings – None

Baptisms – None

Current Membership:

On December 31, 2021 there were 299 members on the active roll, 187 women and 112 men.



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